


ONE APPLICATION PER FAMILY

<p>What is the Student Assistance Scheme?</p>	<p>The Student Assistance Scheme provides assistance for low income families towards the cost of levies. The benefit is paid to the school, college, polytechnic or academy.</p>
--	--

How to apply step by step

<p>Step 1</p>	<p>Read the information on Page 2.</p>
<p>Step 2</p>	<p>Complete you and your partner's (if you have one) personal details. (See page 3)</p>
<p>Step 3</p>	<p>Complete all your dependent children's details. (Including those not yet at school - See page 3)</p>
<p>Step 4</p>	<p>Complete you and your partner's taxable income details. (See page 4)</p>
<p>Step 5</p>	<p>Attach proof of income for you and your partner. (See page 2 for acceptable proof of income)</p>
<p>Step 6</p>	<p>Read and sign the Declaration and Authorisation section on the back of the application form. (See page 4)</p>
<p>Step 7</p>	<p>Lodge your completed form at a school attended by one of your children.</p>
<p>Symbol</p>	<p> A paper clip like this means you need to attach documentation.</p>

<p>If I am an independent student how do I apply?</p>	<ul style="list-style-type: none"> • If you live at home with your parents, even if you are over 18 years old and receiving Youth Allowance, you are NOT considered to be an independent student for the purpose of receiving STAS. Your parent(s) will need to apply for STAS naming you as a dependent. • If you are under the age of 18 but for legal or other reasons are considered by Centrelink to be an Independent Student, this must be verified by Centrelink. If this applies to you, please complete the Independent Student details on page 3. • If you live independently of your parents and have your own income, and can provide proof of that income for the purpose of being assessed under the Student Assistance Scheme means test, then apply in the usual way following Steps 1 to 7 above.
--	--

NEED ASSISTANCE? Call 1 800 8 16 057

<p>Who can apply?</p>	<p>Parents or guardians of Full Time, kindergarten to senior secondary, students attending a Tasmanian State or registered non-government school, students attending a polytechnic or academy and independent students. Part time students in special circumstances may be eligible if an application is supported by a statement from a student counsellor.</p> <p>You must have a minimum of 50% care of a dependent child for them to be considered your dependent.</p>
<p>How do I know if I am eligible to apply?</p>	<p>You and your partner's combined taxable income must be no more than the figures shown in the income test table below. Grandparents raising Children are also eligible to apply for and receive STAS. Students in year 11 or 12 who are required to pay a general levy at the Polytechnic or Academy are eligible to apply for STAS. Mature aged students should check with Student Services at the local campus.</p>

INCOME TEST FOR THE SCHEME - TAXABLE INCOME TABLE 2007-08

Number of Dependent Children	1	2	3	4	5	6	7	8
Income Per Week *	\$520	\$599	\$683	\$772	\$867	\$973	\$1,078	\$1,184
Annual Parental Income #	\$27,018	\$31,162	\$35,521	\$40,150	\$45,101	\$50,591	\$56,080	\$61,570

* For more than 8 children, add \$106 per week or \$5,512 per annum for each additional independent.

Gross Taxable Income

<p>How can I prove my major source of income and what will I need to provide?</p>	<p>You and your partner (if you have one) must be able to provide proof of your taxable income for the 2007 - 2008 financial year.</p> <p>Proof of taxable income can be provided in the following ways, if your major source of income(s) for 2007-08 came from:</p> <p>Centrelink Benefits other than the Family Tax Benefit;</p> <ul style="list-style-type: none"> • You and your partner's Centrelink Customer Reference Number (CRN) • A copy of your Pension Card; or • A copy of your Health Care Card <p>Earned Income attach a copy of you and your partner's;</p> <ul style="list-style-type: none"> • 2007-08 Tax Assessment Notice; or • Two recent consecutive payslips <p>Department of Veterans' Affairs – (DVA) attach a copy of you and your partner's;</p> <ul style="list-style-type: none"> • DVA Income Statement; or • DVA Pension Card <p>Grandparents raising grandchildren – must provide evidence of your formal relationship with the student(s) by providing:</p> <ul style="list-style-type: none"> • Your Centrelink Customer Reference Number (CRN) • A copy of your Pension Card; or • A copy of your Health Care Card; or • A Statutory Declaration – available from the student(s) school or an Australia Post Office.
<p>How will my application be assessed?</p>	<p>Your application will be assessed on the basis of you and your partner's taxable income for the 2007-08 financial year.</p> <p>If you or your partners circumstances have changed since last financial year, your application will be assessed based on current circumstances.</p> <p>Your information may be subject to verification with Centrelink.</p>
<p>What terms and conditions need to be met for my application to be assessed?</p>	<ul style="list-style-type: none"> • You have provided the information requested • You meet the Income Test for the Scheme • You have read and signed the Declaration and Authorisation on Page 4.
<p>How will I know if my application is successful or not?</p>	<p>You will receive written advice of the outcome of your application and the relevant school will also be notified.</p>

ONE APPLICATION PER FAMILY

Applicant's Personal Details

MUST BE COMPLETED

YOU (the person applying for student assistance)

Mr Mrs Ms Miss

Family Name

Given Name

Date of Birth

Postal Address

Postcode

Telephone Numbers Home
Work
Mobile

Your Centrelink Customer Reference Number

- - -

YOUR PARTNER (if you have one)

Mr Mrs Ms Miss

Family Name

Given Name

Date of Birth

Postal Address

Postcode

Telephone Numbers Home
Work
Mobile

Your Partner's Centrelink Customer Reference Number

- - -

Grandparent Raising Grandchildren Please tick if you are applying as a grandparent raising grandchildren

Kindergarten to Year 10 Students

MUST BE COMPLETED

Student Details (including children not yet at school)

Family Name	Given Name	Date of Birth	Male/ Female	Grade in 2009	School in 2009

Students from Year 10 Onwards

MUST BE COMPLETED

Family Name	Given Name	Date of Birth	Male/ Female	Grade in 2009	School in 2009

Centrelink Verification for School Aged (Under 18) Independent Students Only

This is to verify that.....is considered independent by

Centrelink with a Customer Reference Number of:

- - -

Centrelink
Stamp and Initial

* Now you must go to the income details section on the next page.

You must supply details of **all income** for **you and your partner** (if you have one)

Centrelink

Do you or your partner (if you have one) receive a Centrelink benefit?

If yes, we require a **COPY** of

- A Pension Card; or
- A Health Care Card



Please attach

Your Earnings

Are you or your partner (if you have one) employed or have an earned income other than an Australian Government Pension or Benefit?

If yes, we require a **COPY** of a

- 2007-08 Tax Assessment Notice; or
- Two recent consecutive payslips



Please attach

Department of Veterans' Affairs (DVA) Benefits

Do you or your partner (if you have one) receive a Department of Veterans Affairs (DVA) benefit?

If yes, we require a **COPY** of a

- DVA Pension Card; or
- DVA Income Statement



Please attach

Grandparents Raising Grandchildren

You must provide evidence of your formal relationship with the student(s) by providing:

Your Centrelink Customer Reference Number (CRN)

- A copy of your Pension Card; or
- A copy of your Health Care Card; or
- A Statutory Declaration – available from the student(s) school or an Australia Post Office.



Please attach

Declaration and Authorisation

I declare that:

All the information contained herein is correct

- I am the parent/guardian of the students for whom assistance is claimed; or
- I am an Independent student for whom assistance is claimed

I authorise:

- The Department of Education Tasmania to confirm details about my Centrelink entitlement. This includes whether or not details I have provided the Department of Education Tasmania match Centrelink or DVA records and whether or not I am receiving a Centrelink or DVA benefit.
- Centrelink to disclose, from Centrelink/DVA records: Centrelink or DVA reference number/name, percentage of maximum rate, address and date of birth confirmation, number of dependents, concession card, independent status, payment type, income and payment details and payment status.

I agree that:

- Unless I revoke my consent, this Customer Consent Record is a permanent consent, and may be relied on by the Department of Education Tasmania until such time as I revoke it. I may revoke this Customer Consent Record at any time by giving the Department of Education Tasmania written notice my consent is revoked. I understand that if I revoke this consent, I may not be eligible for the concession provided by the Department of Education Tasmania.

I acknowledge that:

- I have read and understood this Customer Consent Record.

Please note: Personal information will be collected from you to assess eligibility for assistance under the Student Assistance Scheme (STAS). The collection of this information is authorised under the *Education Act 1994*. Failure to provide this information will result in the department being unable to process your application. Your personal information will be used for the primary purpose for which it is collected. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Department of Education Tasmania.

Applicant Sign Here

Signature:

Date:

Partner Sign Here

Signature:

Date:

Returning Your Form

- **MAKE SURE THAT YOU ATTACH COPIES OF DOCUMENTS THAT WE HAVE ASKED FOR**
- **Check that you have answered all the questions you need to answer, and that you (and your partner) have signed and dated this form.**
- **Lodge the completed form at a school attended by one of your children.**